

RAH e-Learning System Access for Online Annual Accreditations June 2010

LOGGING INTO THE SITE

To access this site you will need to log in with a username and password. Please note that you need to have an active CHRIS identification number or an allocated volunteers number (with prefix v) to utilise this resource. If you need access and do not have either of these, please contact the Staff Development Department. Ext.225107

WHERE DO I FIND MY CHRIS NUMBER?

Your CHRIS number is your unique identifier in the SA Health Human Resources system. It consists of six digits and may be found on the front of your payslip (see below). It will be your user name in the new electronic learning system. See your manager should you need further assistance.



PASSWORD

If you have never been on the system before, your first time password is **changeme**

Once you are on the system you will be prompted to change your password to something you will remember. Please ensure that it is 6-8 characters long and changed regularly as per SA Health guidelines.

You will then be at the RAH Online elearning homepage.

Go to the Annual Accreditation drop down list and select the specific accreditation course you wish to view

The image is a screenshot of a web browser showing the RAH eLearning homepage. The browser title is 'ROYAL ADELAIDE HOSPITAL eLearning - Windows Internet Explorer provided by SA Health'. The address bar shows 'http://www.rahlearning.net/moodle/'. The page header includes 'ROYAL ADELAIDE HOSPITAL eLearning', 'Adelaide Health Service Staff Development Royal Adelaide Hospital', and 'You are logged in as Kym Mart (Logout)'. A navigation menu is visible with items like 'Home', 'Annual Accreditation', 'Course Calendars', 'Help', 'CNAHS Sites', and 'SA Government Sites'. A sidebar on the left lists various topics such as 'Basic Life Support', 'Manual Handling', 'Fire Safety', 'Infection Control', 'Medication Safety', 'Pressure Ulcer Identification', and 'OHS&W'. The main content area features the 'Royal Adelaide Hospital Online' logo and a 'HELPDESK' section with a 'HELP!' button. On the right, there are 'Education Quick Links' and a section titled 'ARE YOU BLOODSAFE?' with a link to a safe transfusion practice resource.

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THE ENROLMENT KEY (IF REQUIRED) = aa2010

This enrolment key (aa2010) will give access to the following courses,

Basic Life Support – Theory

Online Manual Handling

Fire Safety 2010

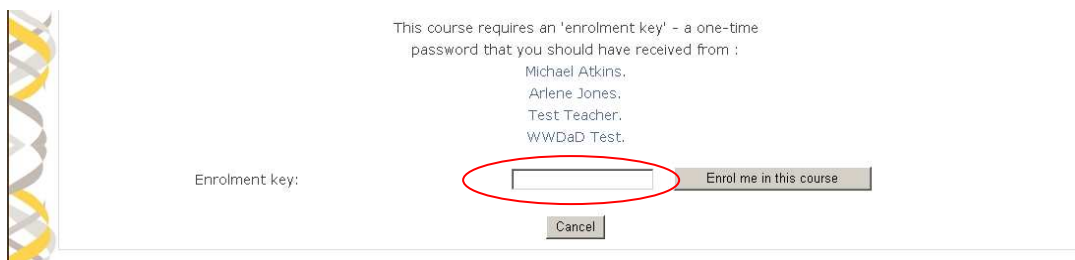
Infection Control

Medication Safety

Pressure Ulcer Identification

OHS&W

Type 'aa2010' in the field requesting an enrolment key



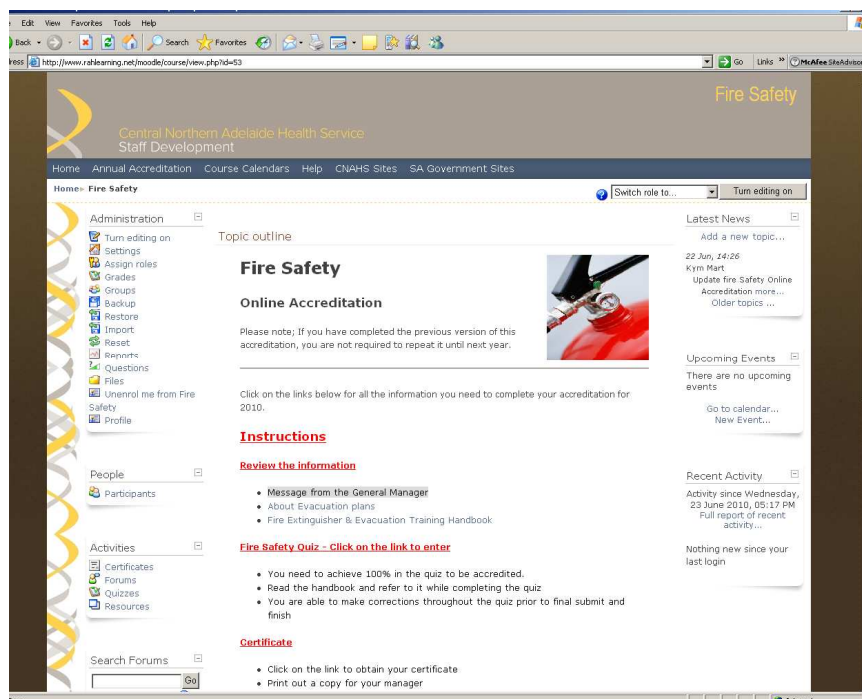
This course requires an 'enrolment key' - a one-time password that you should have received from :

- Michael Atkins.
- Arlene Jones.
- Test Teacher.
- WWDaD Test.

Enrolment key: Enrol me in this course

Cancel

You will now be on the home page of the chosen Annual Accreditation



Fire Safety

Central Northern Adelaide Health Service
Staff Development

Home Annual Accreditation Course Calendars Help CNAHS Sites SA Government Sites

Home - Fire Safety

Administration

- Turn editing on
- Settings
- Assign roles
- Grades
- Groups
- Backup
- Restore
- Import
- Reset
- Reports
- Questions
- Files
- Unenrol me from Fire Safety
- Profile

People

- Participants

Activities

- Certificates
- Forums
- Quizzes
- Resources

Search Forums

Topic outline

Fire Safety

Online Accreditation

Please note: If you have completed the previous version of this accreditation, you are not required to repeat it until next year.

Click on the links below for all the information you need to complete your accreditation for 2010.

Instructions

Review the information

- Message from the General Manager
- About Evacuation plans
- Fire Extinguisher & Evacuation Training Handbook

Fire Safety Quiz - Click on the link to enter

- You need to achieve 100% in the quiz to be accredited.
- Read the handbook and refer to it while completing the quiz
- You are able to make corrections throughout the quiz prior to final submit and finish

Certificate

- Click on the link to obtain your certificate
- Print out a copy for your manager

Latest News

- Add a new topic...
- 22 Jun, 14:26
kym Mart
Update fire Safety Online Accreditation more...
Older topics...

Upcoming Events

There are no upcoming events

- Go to calendar...
- New Event...

Recent Activity

- Activity since Wednesday, 23 June 2010, 05:17 PM
Full report of recent activity...
- Nothing new since your last login

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Read the instructions in the topic outline.

To complete the accreditation requirements,

- Review the resources
- Complete the Quiz Assessment
- Access and print the certificate of completion

Access these by clicking on the links at the bottom of the page as illustrated below.

-Please note that it is advised to print a certificate of '**Continuing Professional Development (CPD)**' for your personal records.

The screenshot shows a web browser window displaying the RAH e-Learning System interface. The page is titled "Fire Safety Quiz and Certificate" and contains the following content:

- Certificate**
 - Click on the link to obtain your certificate
 - Print out a copy for your manager
- Links**
 - Message from the General Manager
 - About Evacuation Plans
 - News forum
- 1 Fire Safety Quiz and Certificate**
 - To successfully complete the accreditation you are required to review the resources above and complete the quiz below. You will need to achieve 100% in the quiz to gain accreditation.
 - When completing the quiz...
 - You can save your answers at any time prior to final submission and resume where you left off later.
 - If you make a mistake you are able to make corrections and resubmit answers.
 - Once you have done this and achieved 100% you will be able to print out a certificate via the link below of achievement to present to your manager.
 - Accreditation is current to the calendar year in which it was achieved.
- Click on the links below to access the quiz and certificate.
 - Fire Safety Quiz
 - Fire Safety Certificate

Red callout boxes highlight the following links:

- Information link**: Points to the "Certificate" section.
- Accreditation quiz link**: Points to the "Fire Safety Quiz" link.
- Accreditation certificate link**: Points to the "Fire Safety Certificate" link.

Your accreditation is now complete

If you have already completed the accreditation for 2010 you are not required to repeat it until next year.

You may still access the resources and your certificate record via the links on the page at any time.