

Staff Development Learning and Development Calendar

January–June 2012

Course Available to Dates

Course	Available to	Dates
Orientation		
Royal Adelaide Hospital	All new RAH employees	Regular dates – contact Staff Development (SDD) 8222 5107
The Queen Elizabeth Hospital	All new TQEH employees	Monthly dates – contact the Clinical Education Centre 8222 6746
Lyell McEwin Hospital	All new LMH employees	Regular Dates – for bookings contact 8182 9078

Nursing and Midwifery

Annual Skills

Manual Handling: Training and Updates	RAH Medical and Nursing Staff	Contact Manual Handling Ph: 8222 0712 Bookings on-line (RAH e-Learning Website)
Annual Update Day	TQEH Nursing Staff	Expressions of Interest

Life Support

Advanced Life Support	RAH RNs	16 Feb, 30 Mar, 26 Apr, 18 May, 21 Jun 2012 Bookings Tracey Cramey Phone: 8222 2788 Time 8.30-4.30pm
Basic Life Support Instructor Workshop	RAH RNs and other health care professionals	20 Jan – Applications close 21 Oct 2011 9 Feb – Applications close 18 Nov 2011 22 Mar – Applications close 6 Jan 2012 17 May – Applications close 10 Feb 2012 26 Jun – Applications close 6 Apr 2012 Time 9.00–5.00pm
★ Basic Life Support Instructors' Update Workshop	Basic Life Instructors	12 Jan – Applications close 21 Oct 2011 25 Jan – Applications close 21 Oct 2011 13 Feb – Applications close 18 Nov 2011 15 Mar – Applications close 6 Jan 2012 5 Apr – Applications close 13 Jan 2012 19 Apr – Applications close 13 Jan 2012 10 May – Applications close 10 Feb 2012 24 May – Applications close 9 Mar 2012 6 Jun – Applications close 9 Mar 2012 21 Jun – Applications close 6 Apr 2012 Time 9.00-12.00pm
Advanced Life Support	RNs	Expressions of Interest
Basic Life Support (full training)	Clinicians working in Mental Health	8 and 22 Feb, 7 and 21 Mar, 2 and 27 Apr, 2 and 16 May, 13 and 27 Jun 2012 Time 8.30–12.00pm
Basic Life Support (assessment only)	Clinicians working in Mental Health	8 and 22 Feb, 7 and 21 Mar, 2 and 27 Apr, 2 and 16 May, 13 and 27 Jun 2012 Time 1.00–2.30pm OR 2.30–4.00pm

Nursing and Midwifery Clinical Skills

Cardiac Monitoring

Cardiac Monitoring Module	RAH ENs and RNs	14 Mar to 6 Jun – Applications close 6 Jan 2012 Time 2.00–4.00pm
Coronary Care	RNs	Expressions of Interest
ECG Interpretation and Cardiac Monitoring	ENs and RNs	Expressions of Interest

Venepuncture and IV Cannulation

Peripheral Intravenous Cannulation	RAH Clinical staff	Bookings on-line (RAH e-Learning Website)
Peripheral Venepuncture	RAH Clinical staff	Bookings on-line (RAH e-Learning Website)
Peripheral Intravenous Cannulation	Nursing Staff	Expressions of Interest
Peripheral Intravenous Cannulation	LMH RMs, RNs and ENDS	Tuesday, 31 January 2012 Wednesday, 28 March 2012 Monday, 30 April 2012 Monday, 28 May 2012 Tuesday, 26 June 2012 Time 1.00-3.00pm
Venepuncture	Mental Health ENs and RNs	7 and 23 Feb, 6 and 22 Mar, 2 and 3 Apr, 1 and 17 May, 12 and 28 Jun Time 9.00–11.00am and 1.00pm–3.00pm

Wound Management

Basic Wound Management	RAH ENs, RNs and Allied Health	22 Mar – Applications close 6 Jan 2012 Time 8.30–5.00pm
Wound Management Module	RAH RNs	4, 11 and 18 May 2012 – Applications close 10 Feb 2012 (3 days course) Time 8.30-4.45pm
Wound Management - Advanced	Healthcare staff experienced in wound management	Expressions of Interest
Fundamentals of Wound Management	All staff including healthcare workers and students	Expressions of Interest
Wound Care Course	RNs, RMs and ENs	14 and 30 Mar 2012 Applications close 18 Jan 2012

Medications

Medication Management	ENs	Expressions of Interest
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Skills/Assessment

Assessment and Skills	ENs	Expressions of Interest
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Leadership/Capability Development

★ CN Education Portfolio Day	CN's with an educational portfolio	27 Feb – Applications close 6 Jan 2012 14 Mar – Applications close 6 Jan 2012 11 Apr – Applications close 13 Jan 2012 3 May – Applications close 10 Feb 2012 13 Jun – Applications close 9 Mar 2012 Times 9.00–5.00pm
★ MILE Program – (Management Induction and Leadership Experience)	Attendance by Invitation – RN, Level 3	14 and 27 Mar, 17 Apr, 1, 15 and 29 May 2012 (9.00am–5.00pm – 6 day program) Applications close 6 Jan 2012
PEER(S) Support/Preceptorship	ENs and RNs	16 and 23 Feb – Applications close 18 Nov 2011 24 and 31 Mar – Applications close 9 Mar 2012 21 and 28 Jun – Applications close 6 Apr 2012 (2 day course) Times 8.30-4.30pm
PEER(S) Support/Preceptorship Advanced	ENs and RNs	22 Mar – Applications close 6 Jan 2012 Time: 8.30–4.30pm
Shift Co-ordinator Workshop	RNs	13 Apr – Applications close 13 Jan 2012 17 May – Applications close 10 Feb 2012 14 June – Applications close 9 Mar 2012 Time 8.30–5.00pm
Professional Development Sessions and Clinical Care Series	ENs, RNs and Allied Health Staff	Advice by fortnightly flyer
Peer Support/Preceptorship	ENs (Year 2+) and RNs (Year 2+)	Expressions of Interest
Peer Support Program - Advanced	Registered Nurses (Year 4+)	Expressions of Interest
ACSC Study Day	TQEH Associate Clinical Service Coordinators only	Expressions of Interest
Peer Support/Preceptorship	RMs, RNs and ENDS	Intake 1 Day 1 – Thursday, 8 Mar 2012 Day 2 – Thursday, 22 Mar 2012 Applications close 12 Jan 2012 Intake 2 Day 1 – Wednesday, 2 May 2012 Day 2 – Wednesday, 16 May 2012 Applications close 7 Mar 2012
Preceptorship Program – 2 Day Workshop	Registered Mental Health Nurses	17 and 24 Feb 2012 15 and 22 Jun 2012

Clinical Specialty Programs

Concepts of Orthopaedic Nursing	ENs and RNs	15, 22 and 29 Mar 2012 (3 day course) Applications close 6 Jan 2012 Time 8.30-4.30pm
Diabetes Management for Enrolled Nurses	ENs	14, 28 May and 4 Jun 2012 (3 day course) Applications close 10 Feb 2012 Time 8.30–4.30pm
Diabetes Management for Registered Nurses	RNs	16, 23 and 30 Apr (3 day course) Applications close 13 Jan 2012 Time 8.30am–4.30pm
Diabetes Update	ENs, RNs and Allied Health Staff	26 Mar – Applications close 13 Jan 2012 Time 8.30–4.30pm
Haemodynamic Monitoring	RNs	3 Apr to 26 Jun – Applications close 13 Jan 2012 Time 2.00-4.00pm
Hyperbaric Nursing	ENs and RNs	6, 14 and 22 Feb, 1 and 9 Mar – plus 2 clinical days. Contact Hyperbaric Medicine Unit Phone: 8222 5771 Time 8.30–5.00pm
Radiotherapy Workshop	ENs and RNs	May 2012 – Contact Radiotherapy Phone: 82224587
Advanced Medical	RNs	Expressions of Interest
Advanced Surgical	RNs	Expressions of Interest
Anaesthetic and Recovery	RNs	Expressions of Interest
Emergency	RNs	Expressions of Interest
Haemodynamic Assessment Workshop	ENs and RNs	Expressions of Interest
Peri-operative	RNs	Expressions of Interest
Peri-operative Course	ENs	Expressions of Interest
Intensive Care	RNs	Expressions of Interest

Renal

Nephrology	RNs	Expressions of Interest
Renal Care	ENs working within Renal Units only	Expressions of Interest

Stomal Therapy

Certificate in Stomal Therapy Nursing – Ostomy Resource Person	ENs and RNs	Expressions of Interest Merle.boeree@health.sa.gov.au
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Course Available to Dates

Mental Health Specific Programs

Action Research	Clinician staff working in Mental Health	Contact Learning Centre
Alcohol and Other Drug Services in SA	All Mental Health Clinical Staff	26 Mar 2012
Alcohol and Other Drug Withdrawal	All Mental Health Clinical Staff	30 Apr 2012
Biomedical Measurement Training	All Mental Health Clinical Staff	Dates to be advised AM Sessions 8.30am-12.30pm PM Sessions 1.00pm-5.00pm
Changes to Legislation Affecting Nursing	ENs and RNs working in Mental Health	Contact Learning Centre
Co-occurring Mental Illness and Substance Use Disorder	All Mental Health Clinical Staff	4 May 2012
Disabilities and Mental Illness (Series)	Clinicians working in Mental Health	Contact Learning Centre
Discharge Planning with challenging/complex clients Workshop	All Mental Health Clinical Staff	Contact Learning Centre
Infection control	All staff	Contact Learning Centre
Medication Competency	ENs and RNs	Contact Learning Centre
Physical Assessment and the Declining Patient	ENs and RNs working in Mental Health	Contact Learning Centre
Portfolios	Mental Health Nursing staff developing portfolios	Glenside Campus 28 May 2012 Eastern Sector (Felixstow) 2 Feb, 8 Mar, 12 Apr, 17 May, 21 Jun 2012 Western Sector (Cramond) 24 Jan, 28 Feb, 3 Apr, 8 May, 12 Jun 2012
Preceptorship Program 2 Day Workshop	For RNs in Mental Health	17 and 24 Feb 2012 15 and 22 Jun 2012
Recovery and Risk Management	Clinical Staff working in Mental Health	Contact Learning Centre
Relapse Prevention	RNs, ENs, Allied Health	Dates to be advised
Updating Mental State Examination	All Mental Health Clinical Staff	Contact Learning Centre
Using a Solution Focused Approach in a Mental Health Setting	All Mental Health Clinical staff	21 Feb 2012 14 May 2012

Legal and Ethical

Criminal Law Consolidation Act Session	All staff	Contact Learning Centre
Freedom of Information Session	All Mental Health staff	Contact Learning Centre
New Mental Health Act Training	For anyone working in mental health	28 Feb 2012 and 25 May 2012
Office of the Public Advocate, Guardianship Board and Mental Health Act	All Mental Health staff	9 Mar 2012

Medication

Psychopharmacology	RNs and ENs (Mental Health)	Contact Learning Centre
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Safety and Quality

Clinical Documentation Session	All Mental Health staff involved in Clinical Documentation	13 Mar 2012 14 Jun 2012
Clinical Risk Management and Assessment	Clinical Staff working in Mental Health	Contact Learning Centre
Incident Reporting (SLS Training)	Clinical Staff working in Mental Health	Contact Learning Centre
Policies and Procedures Session	All Mental Health staff	Contact Learning Centre
Privacy and Confidentiality	Clinical Staff working in Mental Health	Contact Learning Centre
Risk Register Training	Mental Health Team Leaders, CSCs and CPCs	3 May 2012
Quality Improvement and Complaints Management	All Mental Health staff	Contact Learning Centre

General Programs

Enhancing Positive Team Culture	All RAH staff	12 May 2012. Applications close 10 Feb 2012 Time 9.00am-12.00pm
★ Interactive OCHRE (Aboriginal Awareness)	All RAH Staff	Contact SDD – Mary Wagner Ph: 8222 2048
Presentation Skills	All RAH staff	Expressions of Interest
★ RAH Moodle Introduction e-facilitation	All RAH staff	19 Jan – Applications close 18 Nov 2011 9 Feb – Applications close 18 Nov 2011 16 Mar – Applications close 6 Jan 2012 5 April – Applications close 13 Jan 2012 4 May – Applications close 10 Feb 2012 15 Jun – Applications close 9 Mar 2012 Time 1.00-2.00pm and 2.30-3.30pm
★ RAH Moodle Intermediate Course Administration	All RAH staff	19 Jan – Applications close 18 Nov 2011 9 Feb – Applications close 18 Nov 2012 16 Mar – Applications close 6 Jan 2012 5 Apr – Applications close 13 Jan 2012 4 May – Applications close 10 Feb 2012 15 Jun – Applications close 9 Mar 2012 Time 9.30-12.30pm
★ Respectful Behaviours in a Health Environment	All RAH staff	1 Mar 2012 – Applications close 6 Jan 2012 Time 9.30-11.30am
Respecting Patient Choices	All Clinical Staff	6 Mar 2012 – Applications close 6 Jan 2012 3 Apr 2012 – Applications close 6 Jan 2012 8 May 2012 – Applications close 10 Feb 2012 5 Jun 2012 – Applications close 9 Mar 2012 Time 9.00 – 4.30pm
Take a Minute (Nationally Accredited Unit)	All Central Adelaide Local Health Network Staff	Tutorial via CD – contact SDD
Training and Assessment	For staff who are training and/or assessing as part of their work role	Commences 22 Feb 2012 Applications close 2 Dec 2011 Commences May 2012 Applications close 23 Mar 2011
Working with Cultural Diversity and Aboriginal and Torres Strait Islanders	All RAH Staff	5 June – Applications close 9 Mar 2012 12 June – Applications close 9 Mar 2012 Time 9.30-4pm
Manual Handling (Clinical and Non-Clinical)	All Mental Health Clinical staff	Contact Learning Centre
Motivational Interviewing	Clinical Staff working in Mental Health	27 Feb 2012 4 Jun 2012
Performance Review and Development	All staff	Contact Learning Centre
Respectful Behaviours	All staff	Contact Learning Centre

Aggression Training

Prevention and Management of Aggression	RAH staff	17 Jan 2012 – Applications close 18 Nov 2011 16 Feb 2012 – Applications close 18 Nov 2011 18 Apr 2012 – Applications close 13 Jan 2012 22 May 2012 – Applications close 9 Mar 2012 13 Jun 2012 – Applications close 9 Mar 2012
Prevention and Management of Aggression	All Central Adelaide Local Health Network Staff	Expressions of Interest
Prevention and Management of Aggression Workshop (Mental Health)	Mental Health Clinical Staff who work in an Inpatient Unit or an Emergency Department	15 and 16 Feb, 26 Feb and 1 Mar, 14 and 15 Mar, 28 and 29 Mar, 4 and 5 Apr, 9 and 10 May, 23 and 24 May, 6 and 7 Jun, 20 and 21 Jun 2012 2 Day Workshop

Child Safe Environment

Child Safe Environment	All LMHS staff (updated every three years)	Thursday, 5 April 2012. Applications close 16 Feb 2012 Thursday, 24 May 2012. Applications close 5 Apr 2012 Time 8.00–12.00pm and 12.30–4.30pm
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Information Technology

Basic IT	All RAH staff	Tutorial via CD – contact SDD
Word – Introduction	All RAH staff	Contact Staff Development
Word – Beyond the Basics	All RAH staff	Contact Staff Development
Powerpoint – Introduction	All RAH staff	Contact Staff Development
Powerpoint – Beyond the Basics	All RAH staff	Contact Staff Development
Word, Powerpoint, Excel, Access and other programs available through an external provider. Contact SDD for dates and cost	RAH staff only	Contact Staff Development

★ Please note programs prefixed by this symbol are new programs

Access calendar online via the intranet: http://dev.health.sa.gov.au/cnchs_dev

Some programs may incur a cost

For further information please contact

RAH E-Learning website <http://www.rahlearning.net/moodle/>
For instructions to access this information please click on "Course Information" from the top menu.
Instructions can be accessed either in text or video format.
Intranet: http://dev.health.sa.gov.au/cnchs_dev
Royal Adelaide Hospital, Staff Development Department: 8222 5107
Please note that applications for all RAH programs generally close 10 weeks prior to program commencement. Please refer to individual programs on calendar for application closing date.

The Queen Elizabeth Hospital: 8222 6746

Lyell McEwin Health Service: 8282 0783

Modbury Hospital – Contact Lorraine Coward on 8161 2382 for any information regarding education sessions within the hospital.

Mental Health Directorate, Learning Centre: 8303 1326



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